

Preparing for Exams

When the Exam is Announced:

- Find out what the exam will or won't cover.
- Find out what kind of exam it will be: objective, short essay, long essay, or a combination.

Exam Study:

- Prepare summary sheets for large amounts of lecture and textbook notes.
- Spend several nights before an exam making a final review of notes.
- Stress the following areas in your review:
 1. Points emphasized in class or in the text;
 2. Areas the professor has advised for study;
 3. Questions in study guides, past quizzes, and reviews at the end of textbook chapters.

Preparation by Type of Exam:

- Objective exams: Study as if it were an essay exam.
- Stress specifics:
 - Definitions of key terms and examples;
 - Lists of items;
 - For True/False, write some false statements.
- Essay Exams:
 - Stress concepts.
 - List probable questions.
 - Prepare a good outline answer and practice it.
- Problem Exams:
 - Memorize formulas if needed.
 - Practice problems.